

Exhibits

The Library welcomes exhibits submitted by the general public that are artistic, educational or of interest to the community. Other types of exhibits must to be approved by the Library Director.

Anyone wishing to display an exhibit is required to complete form KPLF-16, Application to Exhibit. Applicants will be given a copy of this policy at the time of their asking for an application. The Director will determine if the request meets the language of this policy, and if approved, will notify the applicant of the time and date when the exhibit can be displayed. A letter of explanation will be sent to those applicants who were denied.

Scheduling of exhibits will be based on library needs, seasonal, and holiday themes. Preference will be given to those applicants who have not displayed an exhibit in the past twelve (12) months. Applicants may be asked to display their exhibit at a time other than their initial request to prevent overlapping themes from one month to the next. Exhibits will be displayed from the first day of the month to the last day. It is the exhibitor's responsibility to set up the display as well as dismantle the display.

All applicants shall be informed that the Library is not responsible for damaged or lost display items.