

KPL Opportunity for Improvement Form

Please explain, in the space below, your specific suggestion for an Opportunity for Improvement with all pertinent facts (including date of occurrence). If possible, please include a suggestion on how this problem could be eliminated or solved.

Please check box(s) that apply:

If you desire a personal response to your opportunity for improvement suggestion, please sign below.

I wish to discuss this issue directly with the Kingston Public Library(KPL) Director; please sign below.

Name_____ **PhoneNo.**_____